

NO. EDN-H(19)B(5)-05/10  
Directorate of Higher Education,  
Himachal Pradesh  
Dated Shimla-171001 the

2022

To

The Deputy Director of Higher Education,  
Distt. Shimla/Solan/Sirmaur at Nahar/Kangra at Dharmshala/Kinnaur at  
Reckongpeo/Bilaspur/Mandi/ Chamba/Lahaul at Keylong/Spiti at Kaza  
/Hamirpur/Kullu/Una.(Himachal Pradesh)

All the Principal GSSSs in HP/Principals DIETs in HP/All Concerned.

**Subject:- Regarding submission of Bio-Data for promotion to the post of Principals (school cadre ) from lectures.**

Memo:

With reference to the subject cited above, It is informed to all the concerned that for future promotions to the post of Principal (Schools) department has to prepare panel, so bio data from Lecturers School Cadre who are presently working on Lecturers posts are invited on enclosed Annexure "A". This information is mandatory for consideration the candidature for promotion to the post of Principal (School). It is further intimated that promotee lecturers, who have been promoted as HM whether has joined or not as HM, will not be considered for promotion as Principal (School) amongst the lecturer cadre. The range of lecturer seniority number for panel will be as under:-

Sr. No.	Category	Lecturer seniority No.
1	General	Upto 3500
2	SC	Upto 4500
3	ST	Upto 6000

All the DDHE/DDEE/ Principals/controlling officers are directed to intimate all the concerned posted under their control.

This may be treated as **MOST URGENT**. This letter is available on departmental website: [www.education.hp.gov.in](http://www.education.hp.gov.in)

Encls: As Above

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Copy to:

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The Incharge IT cell (Int) with the direction to upload the same on departmental website.



Director of Higher Education  
Himachal Pradesh

**INFORMATION FOR INCLUSION THE NAME OF LECTURER(SCHOOL) IN THE PANEL FOR PROMOTION TO THE POST OF  
PRINCIPAL (SCHOOL CADRE).**

(To be sent by All the Principals to Directorate of Hr Education, HP.)

*(General category upto lect.sty No 3500 and SC category upto lect.sty No 4500 and ST category upto Lect. Sty. No. 6000)*

1.	Seniority No as Lecturer		PMIS Code	
2.	Whether Direct or Promotee			
3.	Whether Ex-servicemen		If Yes, Dt. of joining in civil	
4.	Whether ever promoted as HM or opted for HM promotion		If Yes, Dt. of promotion as HM	
5.	Category(Gen/SC/ST)	(Attach copy of category certificate in case of SC/ST)		
6.	Name of Lecturer			
7.	Subject			
8.	Father's name			
9.	Date of Birth			
10.	Date of Appointment			
11.	Permanent Address			
		Mobile No:		
12.	Present Place of Posting		Phone:	
13.	Name of Previous three stations with stay	Station	Stay	
			From	to
14.	Date of Passing departmental Exam with Hindi exemption	Roll No	Dt. of passing Exam (Attach Copy duly attested)	
	Yes/ No (Please tick√)	Hindi exemption vide DHE, HP order No:.....		
		Date.....(Attach Copy duly attested).		
15.	Whether served Hard/Sub Cadre/Tribe area give detail	Station	Period	
16.	Integrity cleared or not			

I do certify that all the particular from Sr. No. 1-16 are correct and I have never been promoted to the post of Headmaster.

Remarks if any.....

All the particular from Sr. No. 1-16 are true and correct, hence verified.

Signature of Lecturer

Date:.....

Principal

Station:.....

**Note:** *Promotee Lecturers, now who have been promoted as HM whether he has joined or not as HM, will not be considered for promotion as Principal (School) amongst the lecturer cadre. It may ensure before sending the case the copy of deptt exam, Hindi exemption and category certificate is attached with the Proforma.*