

No. Shiksha-II-CHHA(1)-2/95-11-1  
Government of Himachal Pradesh  
Department of School Education

Sh. Suresh Sharma (N.O) to  
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BILASPUR

From

The Secretary (Education) to the  
Government of Himachal Pradesh.

To

1. All the Deputy Commissioners,  
Himachal Pradesh
2. The Director of School Education,  
Himachal Pradesh, Shimla-1.

Dated: Shimla-171002.

02-07-2025

Subject:- Regarding closure of schools by the Deputy Commissioner under the  
provisions of Disaster Management Act, 2005.

Sir,

I am directed to refer to the subject cited above and to say that as and when  
the schools are closed to ensure safety of students in view of the adverse weather  
conditions the teaching and non teaching staff of those schools shall not be exempted from  
attending schools. Further, the teaching & non-teaching staff of the school shall complete  
following assignments on these days:-

1. Any pending work with respect to Mid Day Meal.
2. Preparation of Lesson Plans.
3. Preparation for formative assessment and summative assessment.
4. Any pending work related to SMC.
5. Assignment given by the Samagra Shiksha & DIET.
6. The teachers can be asked to take online classes on these days from the  
school.
7. Completing report cards and other documentation required by the  
School administration.
8. Entries on PMIS portal.
9. Entries on UDISE portal.

Your are therefore requested to take futher necessary action in the  
matter accordingly

Yours faithfully,

(Anil Kumar)

Deputy Secretary (Education) to the  
Government of Himachal Pradesh

Endst. No. As above;

Dated: Shimla-02,

02-07-2025

Copy forwarded to all the Deputy Directors Higher / Elementary  
Education, Himachal Pradesh for information and necessary action please.

Deputy Secretary (Education) to the  
Government of Himachal Pradesh