

O/o Deputy Director, Department of School Education Bilaspur (H.P.)

Office address: O/o Dy. Director Secondary Education, Bilaspur, Changer Sector Near D.C
office, Bilaspur-174001.

Ref.EDN-DDHE(blP)- IT- Misc. - 5250

Date: 1/10/2025

To

The Principals & Headmasters
GSSSs/ GHSs & Pvt. Schools of Distt. Bilaspur,
Himachal Pradesh.

Subject: Regarding Organization of Mandatory Biometric Updation
(MBU) Camps for school students.

Memo,

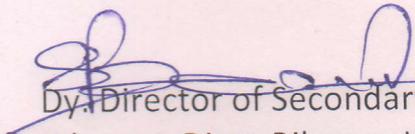
This is in reference with letter No. HPSES-MIS-Aadhar
Enrolment-2024-25, O/o State Project Director, Samagara Shiksha H.P.
regarding the subject cited above.

In this regard, it is to inform you that the updation of
Biometric of students are mandatory at the age of 5 to 7 years (MBU-I) and
upon attaining the age 15 to 17 years (MBU-II). The list of pending biometric
updation school wise has been provided by the authorities. The list is attached.

Therefore, all the Heads of Govt. & Pvt. Schools are
requested to ensure liaisoning with the **District Manager, Sh. Susheel Kumar**
Mobile No. 8091490015 and prepare a comprehensive plan of Biometric
updation camp in the schools so that the students biometric may be updated.

The school (camp location) will facilitate the agency to accommodate
the camp. The Heads will ensure that the study of students will not suffered at
any cost during the camp of biometric updation.

Encls: Letter No. . HPSES-MIS-Aadhar Enrolment-2024-25.


Dy. Director of Secondary Education
Bilaspur, Distt. Bilaspur H.P.

Time Bound and Most Urgent

No. HPSES – MIS - Aadhaar Enrolment - 2024-25
Office of the State Project Director (Samagra Shiksha),
Himachal Pradesh Shimla-171001.

Dated: Shimla the 18 September, 2025

1. The Deputy Directors (Higher Education)
Directorate of School Education, Himachal Pradesh.
2. The Deputy Directors (Elementary Education)
Directorate of School Education, Himachal Pradesh.
3. The Deputy Directors (QC) cum DPOs
Samagra Shiksha, Himachal Pradesh.

Subject: Regarding Organization of Mandatory Biometric Updation (MBU) camps for School Students of Himachal Pradesh.

Sir/Madam

This is with reference to the letter No DIT-F (4)1/2008-Aadhaar Enrolment (4724)-244 received from Department of Digital Technologies and Governance, Government of Himachal Pradesh dated 29th August, 2025; and this office letter No. HPSES (SSA)-MIS-02/2003-L-1458, Dated 15-09-2025; regarding Mandatory Biometric Update (MBU) for children.

In this context, it is to inform you that the Aadhaar (Enrolment and Update) Regulations are to be adhered and 'Mandatory Biometric Updates' (MBUs) of students upon attaining 5 to 7 years of age (MBU-I) and again upon attaining 15 to 17 years of age (MBU-II) has to be completed in the time bound manner. For pending Aadhaar Verification Status, the technology teams of UIDAI and the Department of School Education & Literacy, Government of India have successfully integrated the school visibility of pending MBUs with UDISE+ portal.

In this regard, you are requested to plan the strategies with the BPOs/BEEOs through online/offline mode for organization of **Aadhaar Updation Camps in Schools (all management types) across the State** to complete MBU in time. To provide the facility of Biometric Updation in the schools, Samagra Shiksha has hired the Agency, CSC e-Governance Services India Ltd. Therefore, kindly coordinate with the agency for organization of Aadhaar Updation Camps (on priority basis where pendency is more) by making month-wise camp schedule. Schools must ensure the checklist of pending students before the scheduled camp by using UDISE+ portal which ascertain the list of such students, who are due for the Mandatory Biometric Updates. Additionally, the compliance should be shared with the O/o undersigned. The guidelines issued by UIDAI for Aadhaar Updation and the list of the agency coordinators are attached at Annexure I & II for your ready references.

DD SEC (see)
(Ashish Kohli, IAS)
Director of School Education
Himachal Pradesh Shimla-1

(Rajesh Sharma, IFS)
State Project Director (SS)
Himachal Pradesh Shimla-1

**List of District Manager/Coordinators working with CSC E-Governance Services India
Ltd. Mehli Shimla-171013.**

Sr No	Name	Mobile No	Designation	State	District
1	Susheel Kumar	8091490015	District Manager	Himachal Pradesh	Bilaspur
2	Kaku Ram	7807283340	District Manager	Himachal Pradesh	Shimla
3	Vikas Kumar	9816830607	District Manager	Himachal Pradesh	Chamba
4	Pankaj Kumar	7217705790	District Manager	Himachal Pradesh	Chamba
5	Amrish Puri	7217709352	District Manager	Himachal Pradesh	Hamirpur
6	Parveen Kumar	7217705239	District Co-ordinator	Himachal Pradesh	Hamirpur
7	Mohinder	7217706637	District Manager	Himachal Pradesh	Kangra
9	Varinder Kumar	7217641262	District Co-ordinator	Himachal Pradesh	Kangra
10	Praveen Kumar	7217704064	District Manager	Himachal Pradesh	Kullu
11	Surinder Kumar	7217642035	District Co-ordinator	Himachal Pradesh	Kullu
12	Kamlesh Thakur	7217707084	District Co-ordinator	Himachal Pradesh	Mandi
13	Rohit Khatri	7018236282	District Manager	Himachal Pradesh	Mandi
14	Satyawan	9816882222	District Manager	Himachal Pradesh	Kinnaur
15	Sanjay Chauhan	7217641409	District Manager	Himachal Pradesh	Sirmaur
17	Yogesh Chand	7217640971	District Manager	Himachal Pradesh	Una
18	Ravi Kumar	7217704051	District Co-ordinator	Himachal Pradesh	Una